

Seattle Port Commission: Audit Committee Meeting	Tuesday, February 5, 2013 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
Attendees: Commissioner Bill Bryant Commissioner Tom Albro Committee Public Member Christina Gehrke CEO Tay Yoshitani Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist	Presenters: (in order of appearance) Anthony Samer, Managing Director, Protiviti Daniel Hansen, Associate Director, Protiviti Jack Hutchinson, Internal Audit Manager Brian Nancekivell, Internal Audit Staff Jeff Hollingsworth, Manager, Risk Management Lauren Smith, Manager, HR Information System Joyce Kirangi, Director, Internal Audit Department

Agenda

Category	Item	Presenter
Minutes	Approval of Audit Committee Minutes for November 13, 2012	
	Approval of Audit Committee Minutes for December 4, 2012	
<u>External Audits</u>	Enterprise Technology Risk and Performance Assessment	Anthony Samer, Managing Director, Protiviti Daniel Hansen, Associate Director, Protiviti
<u>Lease and Concession Audits</u> *	Concessions International, LLC	Jack Hutchinson, Internal Audit Manager
Operational Audits	Central Processing System	None
	Comprehensive Operational Audit	None
	Limited Operational Audit	None
	3 rd Party Audit	World Trade Center (WTC) - Seattle
Additional Audits	Enterprise Risk Management (ERM) Seaport Cruise Operations	Jeff Hollingsworth, Manager, Risk Management Lauren Smith, Manager, HR Information System
Internal Audit Committee Items	Required Annual Communication to the Port of Seattle Audit Committee	Joyce Kirangi, Director, Internal Audit Department
Audit Work Plan	None	
New Business	None	

*Lease and Concession items will be reviewed only when there are findings, or by Committee request. The current audit contained no findings.